



ALIS ET ANIMO

AURORAPSO

Private Student Organization | Privaat Studente Organisasie

University of Stellenbosch | Universiteit van Stellenbosch

RESPECT. INTEGRITY. UNITY. INDIVIDUALITY. GEES.

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HK Meeting Minutes 25th of August 2014

Admin

Attendance: Armand is excused due to academic reasons.

Acceptance of minutes: Keegan accepts and Simoné seconds.

Additions:

No additions

STANDOVER DISCUSSION POINTS		
Discussion points	Person responsible	Final date of notification/submission
1. <u>Finances:</u> <ul style="list-style-type: none"> • Huisdans: <ul style="list-style-type: none"> ○ There was no ticket controlling at the event. ○ Discussion. ○ Ticket controlling needs to be implemented as we are working with a great sum of money. ○ Need to regulate this situation as this trend is continuing. 		

HK MEETING MINUTES,
AURORA OFFICE, Admin A
Suzaan van Zyl - IT and Communications
& Secretary General
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<ul style="list-style-type: none"> ○ Suggestion to allocate a person for ticket controlling, rotate between the HK to be in charge of the ticket controlling at events or utilize the Financial Manager ○ Ticket controlling was in the proposal. ○ Not all of the attendees brought tickets – Discussion. ○ Solution: Need to follow the ticket controlling as stated in the proposal. Suggestion: if it is not implemented then the event will be cancelled. ○ In the event that money goes missing then the HK, who is in charge of the event, will need to personally replace the money lost. ○ The incoming HK are urged to take notice of the above stated. ● The Financial Manager will give the final numbers as soon as the HK of Socials & Cluster gives the rest of the ticket money to him. <p>2. <u>Aurora Week:</u></p> <ul style="list-style-type: none"> ● The HK of Marketing needs to arrange that marketing for Aurora Week be taken off campus this week. ● Feedback of Aurora Week: <ul style="list-style-type: none"> ○ Tiring. ○ HK need to attend all the events throughout the week to support the different events. This point was communicated last week as well. If a HK is unable to attend they need to make a formal excuse as to why they cannot attend. ○ Organization of the Week was good. 		
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<ul style="list-style-type: none"> ○ Little people attended the Week's events – 20 people at the most attended the House Photo. The lack of participation is a let-down. Discussion. ○ Suggestion to market the events separately in the future. Need to market the whole week and then implement marketing strategies for each event. No blame is placed on marketing. ○ Communication was lacking – need to utilize the committees and communication channels as well as use word of mouth. ○ Suggestion for the incoming HK: Re-evaluate the events, their times and dates. Get feedback from members on what worked and what did not. ○ A huge effort was made with Aurora Week's marketing. ● Aurora talks: Went well. Discussion. ● Fifa tournament: Attendance was good for the first time event. Suggestion to implement the event again. ● Derby Day: Went well. Soccer guys were really good. Touchies went well ● Data Exchange: Good event. Suggestion to implement in Welcoming Week. Discussion. <p>Outgoing HK make believe an argument as to show how HK meetings should not be approached. Aurora's values needs to be respected.</p> <ul style="list-style-type: none"> ● Congratulate the HK of Socials & Cluster for a wonderful Huisdans. The HK extends their appreciation towards the HK of Socials & Cluster's committee who helped with the making of the event. 		
NEW DISCUSSION POINTS		

Discussion points	Person responsible	Final date of notification/submission
<p>1. <u>Spading:</u></p> <ul style="list-style-type: none"> • Possible partners: Olympus. • The outgoing HK suggested a discussion between the incoming HK of Aurora PSO and Olympus. • Wanted to have the discussion on the 27th of August 2014 however it will move to the 4th of September 2014. • The Prim will communicate with Olympus who will be arranging the venue. • Predominantly incoming HK need to attend the discussion although the outgoing HK can attend if they feel the need to. • Aristeia approached the incoming Prim as a possible MAD² partner: Will give feedback after the 4th of September 2014. • If the partnership is established there will be a verbal arrangement after which a concrete agreement will be made. • The Prim will communicate the details. <p>2. <u>HK Handover Day:</u></p> <ul style="list-style-type: none"> • The Handover Day will be taking place at Katjeepering on the 30th of August 2014 from 10am/11am – 4pm/5pm. • The HK of MDG & Sustainability might not be able to attend but will communicate with the Prim. • The program is still being finalized. 		

<ul style="list-style-type: none"> • The HK of Academics & Head Mentor will be excused for the mentor outing if need be. • The HK of First Years & Sport will communicate the test times of the 30th August to the Prim by tonight. • The Prim will communicate the details. • Bring energy and stationary. 		
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Feedback

Weekly Feedback	<p><u>Jóvan:</u></p> <ul style="list-style-type: none"> • Payments and refunds have been done and the amplifier has been paid. • Waiting for the ticket receipts as well as the receipts from the HK of Culture and HK of Academics & Head Mentor after their functions. • Aurora's Gold shields have been paid but the receipts are required for the file. • System is updated. • Visited the physiotherapist who said that the HK can start jogging again.
	<p><u>Lauren:</u></p> <ul style="list-style-type: none"> • No feedback.
	<p><u>Lisa:</u></p> <ul style="list-style-type: none"> • Need to do a report. • Stressed – has a lot to do this week.
	<p><u>Cerise:</u></p> <ul style="list-style-type: none"> • Huisdans was fun.

	<ul style="list-style-type: none"> The HK is famous – mentioned on Matiescrush on Facebook
	<p><u>Simoné:</u></p> <ul style="list-style-type: none"> Huisdans was amazing
	<p><u>Keegan:</u></p> <ul style="list-style-type: none"> Will be going to the farm. The MGD project will end before the exams in the 4th term and thus will continue in the 4th term – needs to be communicated to the incoming HK.
	<p><u>Bradley:</u></p> <ul style="list-style-type: none"> Had a good weekend. Hosting the End Year Function for sêr on Thursday. Looking forward to a busy week.
	<p><u>Sané:</u></p> <ul style="list-style-type: none"> Aurora talks went well and appreciate the support.
	<p>Suzaan:</p> <ul style="list-style-type: none"> Doing well. Busy and excited for the incoming HK.
Karll	<ul style="list-style-type: none"> HK reports are due on Friday. The Prim needs to email the Financial Manager’s report to the Visiting Head – he has finished it. HK are reminded to follow the outline. The Prim extends his gratitude towards the outgoing HK who made this HK term unforgettable, challenging and fun. The Prim wishes the incoming HK well explaining that it will be a tremendous task but that the House and outgoing HK believes that they will fulfil their responsibilities and have an amazing year ahead.

Munita	<ul style="list-style-type: none"> • Extends gratitude to the HK of Socials & Cluster who organized an excellent Huisdans. • Outgoing HK will be receiving their last payment at the end of October. • Will be emailing the goals to the outgoing HK and ask for feedback – honorarium based on the feedback. • If any of the reports are not on time then the honorarium of the entire HK will be held back – this has been done in the past. • HK photos are ready and the Visiting Head will communicate further detail on those. • HK farewell – a formal invite will be sent. The Prim and Visiting Head are arranging the farewell. • Sunflower Fund: The incoming Prim, Visiting Head and the HK of Academics & Head Mentor sent a proposal to the SAPD and met with them as well as the municipality and traffic department. The proposal was approved – now a security plan and basic traffic regulations need to be communicated to them. A formal proposal will be discussed in tomorrow’s Executive Committee meeting. The run will be taking place on the morning of the 27 September 2014. This is for charity. Aurora is not benefiting from this event. • PSO Bosberaad will be taking place on the 20th September 2014 at 10am until 3 or 4pm. This will be attended by the incoming Prim and Vice Prim. • Wishes all the HK a lovely week.
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Next Meeting: 1st September 2014 at 17:15 in the HK Office.